Advisory 15
Supplementary Quality Management System (QMS) Requirements for Monogram Licensees

This Advisory applies to all facilities that have or are applying for a Monogram License(s) with a QMS conforming to API Q1, 10th edition. This advisory is effective April 1, 2025. The requirements in this advisory are compulsory and are in addition to all Program requirements.

API Q1, 10th edition requires that the organization implement a quality management system for "product provided within the scope defined by the organization".

The Monogram Program has determined that, in some instances, an organization's scope should not be limited in such a way that may limit API's ability to perform effective audits. Therefore, the following requirements shall apply to all API Monogram Licensees:

When a Monogram Licensed organization defines and documents its scope, in accordance with API Q1, 10th edition clauses 4.1.1 and 4.1.4.1, the scope shall include, at a minimum, all products manufactured at the Licensed facility where the product is for use in the petroleum and natural gas industry. The scope shall also include all manufacturing-related processes performed on products for use in the petroleum and natural gas industry.

The Monogram Program has developed the following questions and answers to aid in the implementation of this Advisory.

1. Must the scope in my internal documentation be the same as the scope in my Monogram License?

   No, the scope documented in your organization's internal documentation may be broader than that in your Monogram License.

2. What is a manufacturing-related process?

   Manufacturing-related processes include processes such as welding, non-destructive examination, hydrostatic testing, machining, coating, assembly, casting, forging, inspection, threading, heat treatment, etc.

3. My organization also repairs and remanufactures products unrelated to my Monogram License. Would these products be considered "products manufactured" per the requirements of this Advisory?

   Yes, if these products are for use in the petroleum and natural gas industry.

4. My organization only has a Monogram License for offshore cranes. We also manufacture and provide other, non-Monogrammable tangible products to our customers. Must we include these other products in our QMS scope?

   Yes, if these products are for use in the petroleum and natural gas industry.